## Student Involvement

## STUDENT-ELECTED POSITIONS

A student who wishes to run for a position must fill out an Officer Application Form. Students whose applications are approved will be allowed to run for office. The following officers will be elected by orchestra students and their duties will be as follows:

## President

- Facilitate officer meetings
- Organize and coordinate orchestra fundraising and social events with the director, classmates and booster club
- Represent the orchestra in school-wide club/electives meetings \& EMCEE all performances


## Vice President

- Creatively publicize orchestra concerts and events
- Head the annual awards banquet awards committee
- Assist the president in his or her duties whenever necessary and represent the orchestra in school-wide club/electives meetings in the
absence of the president.


## Librarian

- Organize and maintain the orchestra music library
- Disperse folders and music.
- Collect folders and music.


## Secretary/Treasurer

- Record minutes of orchestra meetings
- Aid the vice president in creatively publicizing orchestra concerts and events
- Represent the orchestra in school-wide club/electives meetings if both the president and vice president are absent


## Class Representatives

- Represent their respective orchestras during officer meetings
- Act as a liaison between his or her classmates and the director and orchestra officers
- Aid the concertmaster in ensuring that the class is in order and checks attendance when the director is absent
- Keep track of their classmates’ birthdays and plan simple ways to help students in their respective orchestras feel special on their birthday.


## Historians

The historian is responsible for the following duties:

- Documenting orchestra events through photographs and videos
- Creating an orchestra scrapbook and concert slideshows

